**CoC Meeting December 9, 2013**

**Minutes**

Dunn was acting as the chairperson for the meeting. She called the meeting to order at 9:05 am. The meeting began with introductions of those in attendance.

**1. MEMBERS IN ATTENDANCE**

Tim Shaffer- EBH-ROSC Program

Nicole Shannon- Legal Services of South Central Michigan

Shavon Dade- Volunteer of America

Sara Sweeney- Eaton County Housing

Rick Todd- Crosswalk Teen Center

Carla Manion- Bellevue Place & Rivervue Apts.

Jessica Edel- Siren

Claudine Hannold- Eaton Co.

Wayne Ridge- Eaton Co. Commissioner

Doreen Sierawski- Peckham

Hannah Gottschalk- Salvation Army

Katie Timmers- Eaton Co. DHS

Antonio Botello III- CACS

Jessica Walters- Mckinny-Vento, Potterville School District

Denise Dunn- HSEC

Sandy Cook-Lass- ECCC

Pamela Elise- CACS

Kelly Patmore- HSEC (AmeriCorps Member)

**2. ESTABLISHMENT OF AGENDA**

 No additions were made.

**3. APPROVAL OF MEETING MINUTES**

Claudine Hannold moved to approve and Doreen Sierawski seconded motion.

**4. NEW BUSINESS**

A) Rick Todd- Crosswalk Teen Center

Crosswalk Teen Center will be opening in January and providing programming for teens. There will be four areas of focus in the programming:

-Educational Support

-Life Skills

-Expressive Arts

-Community Connections

Crosswalk will be open from 3 PM to 7 or 8PM. Have received funds from local churches to get started, and programs will be free for the youth. The program will serve teens from 6th grade to the age of 19 (senior in high school or one year out of high school). More information can be found in pamphlets, email Rick Todd for more at rickt@crosswalkteencenter.org, or on their website at crosswalkteencenter.org.

B) HUD Review Team Selection

Sarah Sweeney, Claudine Hannold, Rev Jones and Hannah Gottschalk will make up the review team. Dunn will forward the review packet to each of the team members and the HUD agencies to prepare for the individual reviews.

C) 2014 CoC Election Information

Dunn explained that normally we hold elections, but that Jessica Edel had volunteered to be the Chair for 2013 beginning in January and Claudine Hannold had volunteered to be the secretary. A vice-chair is still needed and nominations are being accepted, email Jessica.

**5. REPORTS OF STANDING COMMITTEES**

A) HOUSING: Denise Dunn reported that she has sent two people to Kansas City for a week long training on housing counseling/foreclosure. This is funded by MSHDA. Denise also reported on the SSVF veterans program, and asked to have struggling veterans referred to HSEC.

B) STRATS: Jessica Edel reported that the four HUD agencies will be increasing the frequency of their meetings to complete their HUD grants. They are working on both their individual grants as well as the collective community grant.

C) BYLAWS/PUBLIC RELATIONS: Nothing for bylaws. Denise Dunn reported that HSEC has been putting information in the newspapers on programs.

D) REGION 7: Pamela Elise reported that Barb Ritter did a short presentation on data quality, and Stephanie Oles from MSHDA discussed CoC mergers at the Region 7 meeting.

E) HMIS: The CQI (Continuous Quality Improvement), which is the method for improving data collection, is going toward using a shared housing plan in which Peckham, SIREN, CACS, and HSEC can all have access to client information in order to keep track of their progress. Barb Ritter, who is an expert in the nation on this, will be assisting in this plan. Eaton County is the first in the state to take it on.

**6. OLD BUSINESS**

None

**7. ANNOUNCEMENTS**

Hannah Gottschalk

Salvation Army is currently working on their Holiday program Monday through Thursday next week.

Jessica Edel

Siren will have their ribbon cutting tomorrow, Tuesday December 10, 2013, at 6 PM. They will offer guided tours of the new facilities. They also have their families adopted for Christmas and are accepted donations for their Christmas room at their new warehouse.

Nichole Beard

TCOA will be having a walk/run to celebrate their 40th anniversary. More information to come.

Pamela Elise

CACS will be having their Walk for Warmth on the 3rd Saturday of February. They will also be opening their utilities aid next week. Clients need a past due, not a shut off notice.

Carla Manion

Bellevue Place and Rivervue Apts are experiencing consistent turnover.

Nicole Shannon

Legal Services will have their final hire begin on January 2nd, putting them at full capacity.

Katie Timmers

DHS has no new information on ACA, but clients should apply online through the DHS website to avoid filling out two separate paper applications. Two full time employees are available in the DHS lobby to offer assistance for online applications.

Tim Shaffer

ROSC is busy doing recruiting for their program; also looking for volunteers to become Peer Lifestyle Coaches.

Denise Dunn

Prison re-entry program has been extended for nine months with a 36% reduction in the funding.

Kelly Patmore

Project Connect planning has been underway for the last two months. Currently focusing on receiving donations, have experienced success already obtaining gifts from CVS, Meijer, GFS, and coat drive at Olivet High School, as well as the agency sign up. If your agency has not participated in the past and is interested email Kelly at americorps@housingservicesec.org.

**8. ESTABLISHMENT OF NEXT MEETING**

The January meeting will occur on January 13th, 2014.

**9. MEETING ADJOURNED**

(Submitted by Kelly Patmore – AmeriCorps Member, HSEC)